

ST GEORGE NEIGHBOURHOOD PARTNERSHIP ONGOING ACTION SHEET

Minute No.	Subject	Action	Responsible Person/Officer	Update
ACTIONS ARISING FROM MEETING HELD ON 30th SEPTEMBER 2014				
5.09/2014	Equalities training	Training to be run as an 'Away Day', NP to be canvassed for dates in Dec/Jan 2015	Abdulrazak Dahir	Carry forward:
ACTIONS ARISING FROM MEETING HELD ON 25th MARCH 2015				
04.03/15	Declarations of Interest	Note to be included in Neighbourhood Committee Terms of reference to clarify that if Cllrs declare an interest they can still vote.	Abdulrazak Dahir	Carry forward
ACTIONS ARISING FROM MEETING HELD ON 25th MARCH 2015				
06.03/15	Highways Carriageways and footway	Traffic & Transport subgroup to look at weight limits and routes for heavy vehicles through St George	Traffic & transport subgroup	Completed: The Traffic and Transport subgroup discussed this item at their last meeting on Tuesday 16 th Feb 2016.
ACTIONS ARISING FROM MEETING HELD ON 30th SEPTEMBER 2015				

06f.09/15	Wellbeing process feedback	It was suggested that it would be appropriate for feedback questionnaires to be supplied with every application pack in future, so that ongoing feedback could be obtained	Abdulrazak Dahir	Completed: This was raised as part of recent internal Wellbeing review. It has been confirmed that general feedback is included in the NP Monitoring form. Any additional requirements will need to be negotiated separately and will be subject to capacity of Admin support.
ACTIONS ARISING FROM MEETING HELD ON 16th DECEMBER 2015				
04.12/15	Complaint about the conduct of a NP member	NP Chair & Co-ordinator to organise a follow up meeting to resolve any outstanding issues	Abdulrazak Dahir / Rob A-C	Completed: Follow up meeting was organised for Friday 8 th January 2016. Where relevant outcome was shared with management to improve service. Overall the meeting was described as satisfactory.
05.12/15	Minutes of the meeting 30 Sept 2015	Equalities Training – more dates to be circulated in due course	Abdulrazak Dahir	Carry forward:
05a.12/15	Matters arising including Action Sheet	Actions marked 'complete' to be deleted from the ongoing action sheet before the next meeting	Ruth Quantock	Updated 12.01.16 COMPLETE

06.12/15	St George Park Lake	It was suggested that ahead of the removal and euthanasia of the fish, some publicity work be undertaken by BCC, Parks and the NP Communications Subgroup	Richard Fletcher / Comms Subgroup	Completed: The Parks department liaised and worked closely with both the Press Office and NP Coms team. Information about what was happening was distributed around the lake.
07.12/15	Neighbourhood Partnership Activities – Business Report	Operations subgroup. It was noted that some publicity would be undertaken in March 2016 to raise the profile of the work of the NP and encourage membership take-up.	Abdulrazak Dahir and Comms Subgroup	Carry forward:
07a.12/15	Neighbourhood Partnership Activities – Business Report	Environment update A schedule of the allocation of the green capital budget for 2015/16 was requested	Abdulrazak Dahir	Completed: See appendix XXX
07b.12/15	Neighbourhood Partnership Activities – Business Report	Wellbeing Grant. NP Members were encouraged to spread the word as widely as possible about the different grants available through the NP	ALL	
07c.12/15	Neighbourhood Partnership Activities – Business Report	Every time an amendment is made to the Code of Conduct the NP is notified of the change	Abdulrazak Dahir	On going:

08a.12/15	Neighbourhood Partnership Plan Update Report	Traffic & Transport. Civic diary to be checked to avoid clashes of NP subgroup meetings with council meetings	Abdulrazak Dahir	Suggest Remove: There are no guarantees that any of the Subgroups will not clash with full council meetings. However the NP team will ensure NP meetings do not clash with full council meetings.
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**Green Capital Improvements & Expenditure in St George NP Area
(Discover East Bristol Project)**

NO	Location	Issue	Status	Est. Amount £	Funding Source
Section 1: Clean & Green and Environment enhancements					
1	Battens Lane/Gunters Hill: Adopted footway.	Vegetation overhanging the path and the path is used for flytipping.	TBC	N/A	Parks
2	PRoW- Avon Walkway BCC/192 Footpath BCC/192A Bridleway.	Graffiti needs removing	TBC	N/A	Parks
3	PRoW Plummer's Hill Allotment: BCC/350	Overgrown vegetation and weed.	Completed: Cut back vegetation and spray weed.	N/A	Community Payback
4	Meg Thatchers Green BCC/373,374	Overgrown vegetation	Completed.	N/A	Parks
5	Magpie Bottom	Organised community payback and cleared flytipping	Completed: Organise Community payback to clear flytipping.	N/A	Community Payback
6	Kingsway and Raeburn Rd PROW: BCC/375	Cut back vegetation and used sprayed weed killer to redress overgrown vegetation and weed.	Completed: Cut back vegetation and spray weed.	N/A	Community Payback
Section 2: Capital Works					
1	PRoW- Strawberry Lane: BCC/366A + adopted Highway	Too dark in some areas, require better lighting. (Before any investment we need to make the wall safe). Need to know what needs doing and who is responsible.	Completed: 2 New light columns were installed.	£3,914.61	GC
2	PRoW- Diagonal path Plummer's Hill through to Cecil rd: 349 & 350.	Bench pad not levelled and no sign from Cecil Rd end.	Completed: Level Bench pad and install vandal proof signage, fixed to ex post.	£19.99	Highways/ Parks
3	PRoW- Battenberg Rd from Bell Hill Rd to Whiteway Rd:	No signage either end.	The PRoW team agreed to include the signs in the annual scheme.	TBC	Highways

N0	Location	Issue	Status	Est. Amount £	Funding Source
	BCC/352.				
4	PRoW- Kennard Rd to Two Mile Hill rd pass Two Mile Court: 3 Adopted & BCC/361	No Signage.	Completed: New sign installed.	£18.55	Highways
5	PRoW- Kennard Rise to Britannia Rd along Green Space by Kingsway Youth Centre BCC/380	No Signage	Completed: New telegraph pole sign installed Autumn 2015. Stating "Public Footpath"	£16.44	Highways
6	PRoW- Cecil Avenue	No Sign	Completed: Installed new sign in Autumn 2015.	£16.44	Highways
6	George and Dragon Lane, Battenberg Rd, Meadowvale Green, Hillside rd, Batten Rd and Meg Thatchers, Kennard Rd.	Still reviewing bins general. Meadowvale bins have been moved to ensure better coverage.	Part Completed: Exploring location to install suitable bins and install them is ongoing for the whole Bristol East.	N/A	Parks
8	Meadowvale Green BCC/358	Entrance at the Speedwell Nursery is not accessible!	Completed: New chicane has been installed.	£5,472	Parks
9	Dundridge Park	Well used mini goal posts ground needs refilling and protecting.	Completed: installed new rotating goal post to reduce further degradation. Started refill soil the whole of the NP areas.	£1,500 +	Parks
11	PRoW- Naseby Walk, Plummer's Hill	ASB associated with young people hanging out near an informal access to Plummer's Hill Green Space.	Completed: New chicane has been installed.	£5472	Parks
13	Throughout the route	Path markers.	Completed: Create plaque artwork for people to identify the route.	£425.40	GC

N0	Location	Issue	Status	Est. Amount £	Funding Source
14	Crews Hole path	Cycle and pedestrian conflict	PRoW offered thermoplastic signs to enforce the pedestrian use.	N/A	Highways
	Interpretation Map	3 main public locations Netham Park/St George Park/Two Mile Hill	Completed: Waiting for utility searches.	£1,650	GC
	Burchells Green	Community noticeboard	Ordered: Scheduled to be done.	£1,300	GC
	Colebrook Rd Park, Meadowvale, Plummer's Hill	1 X signage for each park (3 signs in total).	Ordered: Schedule to be implemented.	£2,475	GC
	Above stated locations	Contingency for utility search for above locations.	Ordered: Not yet invoiced	£500	GC
	Church Rd, neglected green space	Membrane to stop weeds and in preparation of St George in Bloom.	Completed:	£300	GC
	Crews Hole Towpath	Pedestrian priority signage.	On hold: Waiting approval from stakeholders, Harbourmaster, PRoW team and cycling team officer.	£215.88	GC
	Meadowvale CC	Requested: Contribution to various enhancements, particularly supporting Community Vegetable growing and to enhance Community Centre.	Waiting invoice: Community Association to invoice	£172.00	GC
	Church Rd, neglected green space	Behind the billboard signs near the Sikh Gurdwara along Church Rd.	Completed:	£1,390.70	NM
			Total Green Capital expenditure	£10,952.89	GC
			Amount available	£10,838.50	GC
			Amount overspent	-£114.39	NM
			Other Amount contributed	£13,906.12	Various Dept
			Total expenditure	£24,859.01	